

By: Peter Homewood, Chairman of the Selection and Member Services Committee  
Geoff Wild, Director of Governance and Law

To: Selection and Member Services Committee – 13 June 2012

Subject: County Car Policy

Summary: This report invites the Committee to consider and approve a revised policy on the use of County Cars.

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### Background

(1) At its meeting on 11 May 2012, this Committee considered a report on Member transport. The previous report advised that the total cost of operating the County Car service in 2010/11 was £64,998 and that the total mileage for all four cars in the fleet was 64,692 in that year. It was estimated that had Members used their own vehicles, approximately £26,000 of this cost would have been paid out in mileage expense claims alone plus parking charges, congestion charges etc, which when considered alongside the benefits of providing the service, including car sharing and the ability to work whilst travelling, resulted in good value for money for the Council. The Committee agreed at its last meeting to consider a further report with the aim of determining a revised policy for the use of County Cars.

(2) The proposed policy in the **Appendix** incorporates not only elements of the existing policy, but also contains provisions on the key areas of:

- home to County Hall transport
- use of taxis
- private journeys in County Cars
- drivers' log

(3) With regard to Members using KCC drivers to drive their own private cars, the possibility was explored of covering this under the Council's insurance policies. It transpires, however, that this is not possible. Each Member would have to add the named KCC driver to their private motor policies.

(4) As far as liability for any injury or damage suffered by third parties or their property while a KCC driver is at a Member's private business premises is concerned, given that the driver would be acting under KCC's authority, the Council's Public Liability and Employers' Liability Policies would engage but the claimant would have to prove that any injury or damage suffered was as a result of KCC's negligence. In addition, the Council's Personal Accident Policy covers any employee while they are engaged in their occupation.

## **Recommendations**

(5) The Committee is recommended to consider and approve the proposed revised policy on the use of County Cars

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